

Form 231 - ADVANCED CREDIT/PLACEMENT EXAM AUTHORIZATION FORM
ONLY AN ACADEMIC ADVISOR SHOULD COMPLETE THIS FORM. (Please type or print legibly.)

PUID	Last Name	First Name	MI	Email
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- **Present this form when you arrive to test.** You must have a separate form for each authorized exam. The form you bring for your test must have been filled out and signed by your academic advisor within the current academic year. No outdated forms will be accepted.
- **Chemistry exams:** To be eligible to take CHM 11200, you **must have credit** for CHM 11100 (or equivalent). To be eligible to take CHM 11600, you **must have credit** for CHM 11500 (or equivalent). Students who have recorded passing credit for both CHM 11100 **and** 11200 are eligible to take the CHM 11600 exam.
- To be eligible to take an Advanced Credit exam: 1. A student must have no established grade for the course except a W. 2. A student cannot be enrolled in the course after the **4th week** of the semester. You are responsible for attending and completing all work in that class until you confirm that you have passed the exam. If you do pass, you should then drop the course.
- **Electronic devices are not allowed in the testing room.** This includes cell phones, laptops, tablets, music players, headphones, recording devices, electronic storage devices, translators, watches, fitness trackers, etc.
- **Outerwear is not allowed in the testing room.** This includes coats, jackets, vests, and scarves.

STUDENT STATUS (check one) Beginning or Transfer (newly admitted, but not currently enrolled and has never attended Purdue University) All others (including currently enrolled, re-entry and regional campus transfer)**EXAM TO BE TAKEN:** _____ Candidates cannot be tested unless both subject and course number are specified.**STUDENT SIGNATURE** _____ **Date** _____

Advanced credit exams require registration and payment online.

REGISTRATION OPENS APPROXIMATELY ONE MONTH PRIOR TO TEST DATES

Exams are offered at the beginning and in the middle of each fall and spring semester.

This version of the Form 231 is only for use by Purdue Testing Services for the advanced credit exams listed above. All other advanced credit exams are administered by their respective departments and may have different requirements. For information about other advanced credit exams, please contact the appropriate department directly.

I certify that this student has not received a grade, or directed grade, other than a W in the course listed above.

Advisor (Print Name)	(Signature)	Department	Phone #
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Email_____
Date

Advanced Credit Checklist

To be eligible for advanced credit testing, you must complete the following steps:

- Print the Form 231 and meet with your academic advisor to have it completed.
- Pay the Purdue Credit by Exam fee and schedule your test at <https://www.registerblast.com/purduetest/Exam/List>. This fee is non-refundable.

On test day, bring the following items:

- Form 231 signed by your advisor
- Purdue ID
- Approved calculator (if allowed). Review the calculator restrictions for your exam at <https://www.purdue.edu/studentssuccess/testing-services/tests/advanced/index.php>. Calculators will not be provided by the Purdue Testing Services.
- Cell phone (for logging into Brightspace)

Please be aware:

- Breaks are not allowed during the exam.** Please attend to personal business before reporting to the Testing Center.
- Electronic devices are not allowed in the testing room.** This includes cell phones (after logging into Brightspace), laptops, tablets, music players, headphones, recording devices, electronic storage devices, translators, watches, fitness trackers, etc.
- Outerwear is not allowed in the testing room.** This includes coats, jackets, vests, and scarves.

You will forfeit your registration fee and may lose your opportunity to test this semester if:

- You register for a test for which you are not eligible
- You do not attend the test session for which you registered
- You cannot be admitted because you arrive late
- You cannot be admitted because you did not complete the required steps listed above
- You access a non-approved calculator or other prohibited item(s) during the exam

Visit <https://www.purdue.edu/studentssuccess/testing-services/tests/rules.php> for a complete list of testing rules.